

Bylaws of the North Sanpete Education Association

Article I – Membership

Section 1. Membership. The term of membership shall begin October 1 of each year and extend to and include September 30 of the following year.

Article II – Governing Bodies

Section 1. Executive Committee. The executive committee shall be comprised of the elected officers of the Association.

Section 2. Executive Board. The executive board shall be comprised of the elected officers, appointed officers, faculty representatives and committee chairpersons.

Section 3. Powers and Duties. The executive board shall govern the affairs of the Association, including the appointment of necessary committees and governance of funds. It shall report its transactions to the members.

Article III – Election and Appointment of Officers and Other Board Members

Section 1. Elected Officers.

- a. Candidates for president elect will be nominated in the spring. The president-elect shall be elected by secret ballot during an election to be conducted in the spring.
- b. One faculty representative from each building shall be elected by the majority of the building members or appointed by the executive board for a two (2) year term

Section 2. Election. A plurality of votes of the Association members shall be sufficient to elect a candidate to office.

Section 3. Secretary Treasurer. The secretary treasurer shall be appointed by the president, with the approval of the executive board.

Section 4. Committee Chairpersons. Committee chairpersons shall be appointed by the president, with approval of the executive board.

Article IV – Meetings

Section 1. Regular Meetings

- a. Regular Meetings of the executive board of the North Sanpete Education Association shall be held each month at the call of the president, and at such time and place as shall be designated by the executive board.
- b. Notices. Notices shall be given to members of the executive board at least 5 days prior to the regular monthly meeting. Special meetings may be called without a 5 day notice in accordance with Article IV Section 3 of the Bylaws.

- c. Voting. Each member of the voting body shall have only one (1) vote.
- d. All meetings shall be open and may be attended by any member of the Association. A visiting member may receive permission to speak but shall not be permitted to vote.

Section 2. Annual Business Meeting. The annual business meeting or report of the Association shall be held at the discretion of the governing body. The business shall include reports and other business on the agenda as outlined by the executive board of the Association.

Section 3. Special Meetings. Special meetings of the executive board or the general membership may be called at any time by the president or upon the written request of five (5) members of the executive board or 25% of the membership.

Article V – Quorum

Section 1. Membership Meetings. The members present at a regular membership meeting shall represent a quorum.

Section 2. Executive Board. The members of the executive board present at a regular meeting of the board shall constitute a quorum.

Section 3. Special Meetings. A majority of voting members shall constitute a quorum for special meetings.

Article VI – Amendments

Section 1. Amendments to the Constitution. The constitution may be amended by a majority vote of the members voting in secret ballot provided that the Executive Board shall have recommended the amendment and provided that it shall have been announced to the membership along with the rationale one (1) month prior to the vote.

Section 2. Amendments to the Bylaws. The Bylaws may be amended by a majority vote of the executive board at a regular meeting provided the amendment was introduced at the preceding regular meeting of the board.

1

¹ Amended and approved November 2017 by Majority Vote of Executive Board